

City of The Dalles Meeting Dates and Locations:

We encourage citizens to attend meetings. All meetings are open to the public. Updates and cancellations can be found on the City's website.

City Council – Council Chamber 5:30 p.m. meets second and fourth Monday of each month, with the exception of holidays. Generally does not meet in August

Urban Renewal Agency – Council Chamber 5:30 p.m. third Tuesday of each month as needed

Airport Board – Airport 7 a.m. 3rd Friday of each month

Library Board – Location varies 4 p.m. 2nd Thursday

City Budget Committee – Council Chamber as needed and generally the first week of May

Urban Renewal Budget – Council Chamber generally first week of May

Museum Commission – Joint commission with Wasco County at PUD first Tuesday 7:30 p.m.

Historic Landmarks - Council Chamber 4 p.m. 4th Wednesday

Planning commission – Council Chamber 6 p.m. 1st and 3rd Thursday

CONTACT INFORMATION

Please email or call anytime - we are happy to discuss your questions or concerns

CITY STAFF

City Manager Julie Krueger: jkrueger@ci.the-dalles.or.us 541-296-5481 ext. 1118

City Attorney Gene Parker: gparker@ci.the-dalles.or.us 541-296-5481 ext. 1123

Finance Director Kate Mast: kmast@ci.the-dalles.or.us 541-296-5481 ext. 1113

Human Resources Director: dhunter@ci.the-dalles.or.us. 541-296-5481 ext. 4448

Planning Director Steve Harris: sharris@ci.the-dalles.or.us 541-296-5481 ext. 1151

Police Chief Patrick Ashmore: pashmore@ci.the-dalles.or.us 541-298-8023

Public Works Director Dave Anderson: danderson@ci.the-dalles.or.us 541-296-5481 ext. 2008

District Librarian Jeff Wavrunek: jwavrunek@ci.the-dalles.or.us 541-296-5481 ext. 3000

City Clerk Izetta Grossman: igrossman@ci.the-dalles.or.us 541-296-5481 ext. 1119

Assist. to City Manager Matthew Klebes: mklebes@ci.the-dalles.or.us 541-296-5481 ext 1150

ELECTED OFFICIALS

Mayor Steve Lawrence: selawrence1963@gmail.com 503-807-0724

Councilor at Large Taner Elliot: tanerelliott@gmail.com 541-993-8896

Councilor Position #1 Timothy McGlothlin: timothymcglathlin@gmail.com 541-980-4051

Councilor Position #2 Darcy Long-Curtiss: dlong-curtiss@ci.the-dalles.or.us 541-980-7184

Councilor Position #3 Russ Brown: russlbrown44@gmail.com 541-980-1845

Councilor Position #4 Linda Miller caelmillercc@yahoo.com 541-980-2714

City Of The Dalles 313 Court Street The Dalles, OR 97058 www.thedalles.org



The City Of The Dalles

January 2017

INTRODUCING:

Our new **City Councilor Darcy Long-Curtiss**. Darcy was raised in The Dalles and graduated from The Dalles High School prior to attending Willamette University to study political science and international studies. She has been married to her high school sweetheart, Daniel Curtiss, for 24 years and has two sons, ages 19 and 16. Darcy is an independent financial advisor and owns Empower Financial, serving clients in Oregon, Washington and California. She has been a long-time advocate for children and adults with mental health issues and respite care for families with special needs children. Her current volunteer interests include The Original Wasco County Courthouse and the Arc of the Mid-Columbia. She is a past board member of YouthThink, Wasco County Prevention & Treatment Advisory Board, Mid-Columbia Child & Family Center, The Dalles Sister Cities Association and the Yamhill County Commission on Children & Families.



Darcy can be reached at Dlong-curtiss@ci.the-dalles.or.us

Our new **Assistant to the City Manager Matthew Klebes**. Matthew will be working on a variety of projects related to community and economic development. Previously, he was the Executive Director of The Dalles Main Street Program which is a 501(c)3 nonprofit that utilizes the National 4-Point Approach to preserve and revitalize our Historic Downtown. His wife, Krystal, also recently accepted a new job at the Community School. They have recently purchased a house here in The Dalles and adopted a lovely but rambunctious puppy named Moose from Home At Last. Matthew was born in New Mexico, raised in New Hampshire, and went to school in Maine where he met Krystal. He has a Bachelor's degree in Political Science and a Master's degree in Public Policy and Management, where he focused on community and downtown revitalization. Both he and his wife served as United States Peace Corps Volunteers in the Philippines from 2010-2012. While there Matthew worked with Children in Conflict with the Law and Krystal worked at the local college teaching English. They are both very happy and excited to be working throughout the community and to call The Dalles home.



Matthew can be reached at mklebes@ci.the-dalles.or.us or 541-296-5481 Ext 1150

MAYOR'S MINUTE: By: Mayor Steve Lawrence

2017 looks promising for The Dalles and the Columbia River Gorge. We will see phases 1 and 2 of the Waste Water Treatment Plant completed, a new Life Flight hanger at the airport, completion of the Mitchell Point bike trail and a new structure for Urban Renewal Board.

These are projects underway; however, planning for the future will be the most exciting. With completion of the transportation, housing and parking studies, we can address how The Dalles will grow and become economically stronger. Google is building its third development, a new building owner is looking to put condominiums in downtown and cruise ships are booked through November, 2018 already.

More businesses are coming to The Dalles, including one or more new hotels, tourism is rapidly growing and the city is budgeting its needs within the assets available without having to raise fees or taxes. Celebrate a renewed downtown and a bright outlook as we welcome 2017.

City Hall
313 Court Street
541-296-5481

Police Department
401 Court Street
541-296-2613
Facebook page:
City of The Dalles
Police Department

Public Works
1215 West First
541-296-5401

The Dalles/Wasco
County Library
722 Court Street
541-296-2815
Library Facebook
Page: The Dalles
Wasco County
Library

City Website:
www.thedalles.org

City Facebook page:
City of The Dalles—
City Hall

BUDGET PROCESS – by Finance Director Kate Mast

The City of The Dalles will be gearing up for their annual Budget Process soon. Oregon’s Local Budget Law establishes the procedures we must follow in order to provide minimum requirements for the information provided, encourage citizen involvement, and control expenditures of public funds. If a local government entity does not comply with Local Budget Law, that entity may not lawfully expend money or certify property taxes to the County Assessor per ORS 294.338.

The first thing that must be done is to designate a Budget Officer, who is responsible for the preparation and delivery of a balanced proposed budget and a comprehensive Budget Message to the Budget Committee. The City of The Dalles City Charter designates the City Manager to be the Budget Officer, so Julie Krueger is currently our Budget Officer.

Local Budget Law requires a Budget Committee be formed that is made up of the governing body and an equal number of appointed citizens. Since the Mayor is not a voting member of the City Council, the Mayor is not considered a part of the City’s Budget Committee. That means that there are five Councilors and five citizen members on the City’s Budget Committee. Employees or agents of the City may not serve as appointed citizen members of the committee. Appointed citizen members of the Committee must be residents and registered voters within the City limits.

It all starts in December when a Budget Calendar is prepared that gives staff deadlines for certain tasks to be completed, dates when public notices must be published, and meeting dates. At this point the schedule is somewhat tentative, but currently key dates for the 2017 budget process are as follows:

January 1 – March 3, 2017 – Departments estimate current year revenue and expenditures to determine ending fund balances which will be the new year’s Beginning Fund Balances. Also develop estimates for the next year’s budgets. Both must be submitted to Finance by February 17, 2016.

Finance works with Department Managers on any issues and assembles first draft of proposed City budget to be submitted to Budget Officer/City Manager

January 11, 2017 – Budget Committee Workshop – Budget Process Orientation

January 18, 2017 – City Council Goal Setting Workshop

March 5 – 22, 2017 – City Manager review and discussion with Department Managers

March 27 – April 7, 2017 – City Manager & Finance Director finalize proposed budget

April 16, 2017 – Publish First Notice of Budget Committee Meeting

April 17, 2017 – Post Second Notice of Budget Committee Meeting on City Website; distribute Proposed Budget Books to Budget Committee members; provide copy for citizen review to City Manager’s office

May 1 – 5, 2017 – Budget Committee Meetings – continued each night until budget is approved.

May 28, 2017 – Publish Notice of Budget Hearing and required forms for approved budget summaries.

June 12, 2017 – Public Hearing on Approved Budget before City Council. If no changes requiring a second Public Hearing, Council may adopt the approved budget. If changes are large enough to trigger a required second Public Hearing, this will take place and the budget adopted on June 26, 2016

A balanced budget must be adopted by the governing body by June 30, 2016 or the government cannot legally operate on July 1.

During the process of developing the budget each year, Staff provides Budget Information Papers (BIPs) discussing specific issues related to the development of the budget. The BIPs provide explanations of policies and how they have been used, unique aspects of the budget, lists of general five year Capital Improvement Plans, significant changes in the proposed budget, and new items that were requested by the Department Managers. Over the years, these have proven to be very helpful to our Budget Committee members in understanding the proposed budget.

We had a Budget Committee Workshop/Orientation on Wednesday, January 11, and the annual City Council Goal Setting Workshop will be on Wednesday, January 18.

The Budget Committee Workshop is strictly to provide orientation for new Budget Committee members and to discuss items such as current fiscal year status and whether current year fiscal policies should be revised. Any discussion by the Budget Committee of the budget for the next fiscal year prior to the formal Budget Committee Meeting on May 1, 2017 would be a violation of Oregon Local Budget Law.

The Budget Committee Workshop and the City Council Goal Setting Workshop, both provide guidance to staff as they prepare their budgets for the next fiscal year. Both these workshops are public meetings and are open to the public. However, it is up to the Budget Committee and City Council as to whether or not they will take any public comment at these workshops.

Oregon Local Budget Law requires that a time be scheduled at some point during the formal Budget Committee Meetings for Public Comment. The City of The Dalles normally places a Public Hearing on the Budget Committee agenda to comply with this requirement.

However, please note that citizens can and should ask questions and discuss issues with their City Councilors as they arise so that the Council is aware of such issues that could affect the fiscal policies and goals of the City in preparing the upcoming budgets. In addition, the Council considers some contributions (grants) for certain programs with non-profit partners that benefit the community each year. The open period for applications for these City Non-Profit Small Grants is January 1 -31 each year. The information and application form can be found under “Hot Topics” on the City’s website home page. It is necessary that the City receive these requests during January so they can be considered and, if approved, included in the proposed budget.

The City’s budget process shouldn’t be a mystery to our citizens. If you have any questions, please contact Kate in the Finance Department at kmast@ci.the-dalles.or.us.

City of The Dalles Employees Pay It Forward Project

The City employees are involved in many non-profit activities through out the community. We have employees volunteering at Senior Center, Warming Place, at their churches in a variety of ways, National Alliance on Mental Health facilitation, Gorge Winds Concert Band, Community Meals, Babe Ruth Baseball, Junior Baseball, Little League, Youth Football, Sister City Program, Sunrise Academy, Fix It For Him, AYSO, Fit in Wasco County, Mainstreet, Girls Softball Board, The Dalles High School Senior Parents Committee, and Home At Last to name a few.

In September we collected food for the Kiwanis Backpack Program that works with other non-profits providing weekend food for students in our community. In November we had a float in the Starlight Parade, winning first place. In December we created our first ever tree for the Festival of Trees. Our tree was created by a team of City employees through donations. On December 18, the Management Team served a meal at

Community Meals, and donated handmade hats and bags of goodies for each person.

We encourage everyone to get involved. It really does matter.



COUNCILOR CORNER—By Timothy McGlothlin

A new system has been installed in The Dalles City Council Chambers to assist those wearing hearing aids, giving them the ability to receive amplified sound direct to each individual hearing device. For those that don't wear a hearing aid, but have a hard time hearing the proceedings, headphones with a receiver can be checked out prior to the start of the council meeting to also improve hearing. Audio Loops take amplified sounds and sends the signal using an electromagnetic t-coil directly to hearing aids or hearing receivers. When a person wearing a hearing devices enters the room, the hearing aids will automatically begin receiving the data.