

## MINUTES

REGULAR COUNCIL MEETING  
OF  
MAY 14, 2012  
5:30 P.M.  
THE DALLES CITY HALL  
313 COURT STREET  
THE DALLES, OREGON

**PRESIDING:** Mayor Jim Wilcox

**COUNCIL PRESENT:** Bill Dick, Carolyn Wood, Dan Spatz, Brian Ahier, Tim McGlothlin

**COUNCIL ABSENT:** None

**STAFF PRESENT:** City Manager Nolan Young, City Attorney Gene Parker, City Clerk Julie Krueger, Finance Director Kate Mast, Public Works Director Dave Anderson, Police Chief Jay Waterbury, Airport Manager Chuck Covert, Engineer Dale McCabe

### CALL TO ORDER

Mayor Wilcox called the meeting to order at 5:30 p.m.

### ROLL CALL

Roll call was conducted by City Clerk Krueger; all Councilors present.

### PLEDGE OF ALLEGIANCE

Mayor Wilcox invited the audience to join in the Pledge of Allegiance.

### APPROVAL OF AGENDA

It was moved by Wood and seconded by Spatz to approve the agenda and supplemental agenda as presented. The motion carried unanimously.

## **PRESENTATIONS/PROCLAMATIONS**

### **Presentation of AWWA Award of Excellence in Communication**

Mayor Wilcox presented Regulatory Compliance Manager Karen Skiles with the American Water Works Association (AWWA) Excellence in Communications Award. He said this was the fifth time under Karen's leadership that the City had received this or similar awards.

### **Presentation by School District 21**

Trudy Townsend provided an update on the Safe Schools Healthy Students Initiative, saying it had started in 2008 with the award of a five-year federal grant. She said the core group had always kept in mind program sustainability and that at the conclusion of the grant cycle, many of the programs would continue. She provided a handout describing the success of the program and said many of the programs and services had been designed in partnership with other entities. Townsend thanked the City for allowing Police Chief Waterbury to participate in the program, and said he was a valuable member of the team.

### **Presentation by YouthThink regarding Program Sustainability**

Debby Jones, 4575 Basalt Street, The Dalles, provided YouthThink program materials and thanked the City Council for their past and continued support of the program. She introduced David Nunez, 708 East 14<sup>th</sup> Street, who talked about the importance of the Challenge Day program. He said it had been very valuable for him to learn to talk about issues and to make new friends who shared his values.

## **AUDIENCE PARTICIPATION**

Mary Merrill, 2437 East 10<sup>th</sup> Street, The Dalles, said she had recently helped a restaurant business to get started in The Dalles and had learned there were many applications required to start a business. She noted most of the applications all required the same basic information, then specific to the permit. Merrill suggested the City allow applicants to fill out on-line applications and use an electronic signature to make the process easier. She said the college had students in the Integrated Computer Program who were looking for projects and said it would be a great partnership for the students and City to work together to develop an on-line application process.

Susan Michael, 835 Floral Court, The Dalles, expressed concern regarding the lack of an animal control program and said it was desperately needed. She said dogs were running at large and were not being licensed or vaccinated. Michael said she was a volunteer animal rescuer and helped Cat Link program to trap feral cats.

### **CITY MANAGER REPORT**

City Manager Young reported that with the delay of Thompson Street and East 19<sup>th</sup> Street extension projects, the priority would now be placed on resurfacing East 19<sup>th</sup> Street between the Mid Columbia Medical Center and Dry Hollow School and the Sixth Street widening project.

Young noted the flags would be flown at half staff on May 15 in honor of National Peace Officer's Memorial Day.

Young said Wasco County had approved additional funding of \$2,500 for the Ft. Dalles Museum. He said the City Council had agreed they would consider additional funding if the County also provided it. He asked if the Council wanted staff to prepare an amendment to increase the funding.

It was the consensus of the Council to direct staff to increase funding by \$2,500 for Ft. Dalles Museum and to include for approval at the June 11 Council meeting.

### **CITY ATTORNEY REPORT**

City Attorney Parker reported he and the Public Works Director had attended a worker's compensation hearing and would be participating in an unemployment hearing later in the week. He said he had attended a legal seminar and learned about Americans With Disabilities Act changes which needed to be addressed by the City. Parker said he was also working on an updated policy regarding communications. He said the second hand dealers ordinance changes should be included for approval on the June 25 Council meeting agenda and said a Town Hall meeting had been scheduled for June 4, 5:30 p.m. at the Senior Center to hear additional information regarding coal trains.

### **CITY COUNCIL REPORTS**

Councilor McGlothlin reported on activities to repair or remove the Lewis and Clark Memorial at Thompson Park. He said many people were involved in determining what to do with it and said the group had discussed moving it to the new Festival Park or Rock Fort site.

City Manager Young said the area at Festival Park was for the future Lewis and Clark water feature and fundraising was underway to complete that portion of the project.

MINUTES (Continued)  
Regular Council Meeting  
May 14, 2012  
Page 4

Councilor Spatz said he was pleased to see the Home Repair Program grant on the agenda. He said the Mid Columbia Economic Development District would meet on May 17. He said he and Dana Schmidling were working on a challenge for a tourism summit and the Strengthening our Communities Program was continuing.

Councilor Ahier said he, Councilor Spatz, and Representative Huffman had met with property owners on the east side of the community to listen to their issues regarding property development. Ahier said he had researched the history of the Local Improvement District Task Force work and residential development issues. He asked that staff prepare a report, outlining the history and summary of changes that had impacted the area, including systems development charges, reimbursement districts, and zoning changes.

Mayor Wilcox said he had attended the Safe Schools Initiative lunch last week and had learned a lot about the program. He reminded the Council the Armory Ground Breaking Ceremony would be held on June 2.

### **CONSENT AGENDA**

It was moved by Spatz and seconded by McGlothlin to approve the Consent Agenda as presented. The motion carried unanimously.

Items approved by Consent Agenda were: 1) approval of April 23, 2012 regular City Council meeting minutes; 2) approval of April 16, 2012 Town Hall meeting minutes; and 3) approval of agreement to provide water service to property located at 6594 Mill Creek Road, outside city limits.

### **PUBLIC HEARINGS**

Public Hearing to Receive Testimony Regarding Repealing Section 13.070.040 ( C ) of General Ordinance No. 98-1222 Regarding Signs Placed in Public Right of Way or City Owned Real Property

Mayor Wilcox reviewed the procedures to be followed for the public hearing.

City Attorney Parker reviewed the staff report.

#### Testimony

Chamber of Commerce Director Dana Schmidling offered the City the opportunity to place a sign board at the Chamber of Commerce.

MINUTES (Continued)  
Regular Council Meeting  
May 14, 2012  
Page 5

Hearing no testimony, the public hearing was closed.

General Ordinance No. 12-1323 Repealing Section 13.070.040 ( C ) of General Ordinance No. 98-1222 Concerning Signs Placed in the Public Right of Way or on City Owned Real Property

City Clerk Krueger read General Ordinance No. 12-1323 by title.

It was moved by Ahier and seconded by Wood to adopt General Ordinance No. 12-1323 by title. The motion carried unanimously.

### **CONTRACT REVIEW BOARD ACTIONS**

Award Contract for The Dalles Dam Tours Trail Improvements

City Manager Young reviewed the staff report.

It was moved by Wood and seconded by McGlothlin to award The Dalles Dam Trail Improvements contract to Crestline Construction in the amount not to exceed \$206,630.

Councilor Ahier asked what would happen to the remaining grant funds not used for construction of the trail. City Manager Young said it was believed the work on the 15 Mile Creek Bridge would be done with grant funds.

The motion to award The Dalles Dam Trail Improvements contract to Crestline Construction in the amount not to exceed \$206,630 was voted on and carried unanimously.

### **ACTION ITEMS**

Resolution No. 12-006 Amending Various Provisions of the City's Exempt Employee Handbook

City Attorney Parker reviewed the staff report.

It was moved by Wood and seconded by Dick to adopt Resolution No. 12-006 amending various provisions of the City's Exempt Employee Handbook. The motion carried unanimously.

General Ordinance No. 12-1324 Establishing Procedures for the Formation of Economic Improvement Districts and for Levying and Collecting Special Assessments

City Attorney Parker reviewed the staff report.

MINUTES (Continued)  
Regular Council Meeting  
May 14, 2012  
Page 6

City Clerk Krueger read General Ordinance by title.

It was moved by Spatz and seconded by Wood to adopt General Ordinance No. 12-1324 establishing procedures for the formation of Economic Improvement Districts and for levying and collecting special assessments, by title. The motion carried unanimously.

Approval of QLife Intergovernmental Agency Budget for 2012-13 Fiscal Year

City Manager Young reviewed the staff report. He noted the Budget Committee had added a donation of \$2,000 to the Robotics Program.

Councilor Ahier said the QLife Agency was in good financial condition and was paying off debt early.

Councilor Spatz said he was an employee of the college and did not participate in the budget discussions regarding the scholarship and robotics program donation.

Councilor McGlothlin said the School District continued to have more need for capacity and hoped QLife would be able to make it affordable because the District was in financial difficulty.

It was moved by Ahier and seconded by Wood to approve the fiscal year 2012-13 QLife budget and work scope as presented. The motion carried unanimously.

Resolution No. 12-005 Approving an Enterprise Zone Extended Abatement Agreement With Phytotechnology Corporation

City Manager Young reviewed the staff report.

Councilor Ahier questioned why a specific number of employees had not been included in the resolution or the agreement. City Manager Young said it was expected there would be approximately 25 employees and approximately 100 toward the end of the five year period. Ahier said he would like to see a number included in the agreement.

Councilor McGlothlin said he had researched the company on the internet and had been very impressed with what they were doing. He said it would be a great asset to the community and provide high paying, professional jobs.

Andres Sena, Chief Business Officer, Phytotechnology, told the Council there would initially be 20-25 full time employees and that with the grant from the Oregon Lottery, there was a requirement to have 50 full time employees by the end of the year. He said it was expected to

have between 100 and 200 jobs in this area in the next few years, and there were plans for additional facilities, but the headquarters would be in The Dalles.

It was moved by Ahier and seconded by McGlothlin to adopt Resolution No. 12-005 approving an Enterprise Zone Extended Abatement Agreement with Phytotechnology Corporation and to recommend approval of the agreement by the Wasco County Commission, with the amendment of adding 50 jobs in the agreement if allowed by State law. The motion carried unanimously.

Approval to Apply for CDBG Grant for Home Repair Program

David Peters, Columbia Cascade Housing Agency, reviewed the staff report.

It was moved by Wood and seconded by Spatz to authorize staff to proceed with a Community Development Block Grant (CDBG) application for the Home Repair Program. The motion carried unanimously.

**DISCUSSION ITEMS**

Discussion Regarding Future of Dog Control in the City of The Dalles

Councilor Spatz said cats were also a concern, though he understood it was much more difficult to manage. City Manager Young said the proposal for now was to provide dog control only. He said the County would no longer be providing the service and had an agreement with Home at Last to lease the current facilities and to bring in any dogs captured outside the city limits.

Mayor Wilcox said it was a codes enforcement issue, not a police issue. City Manager Young said he was investigating all options and would assign to the appropriate department, but would most likely be assigned to the Police Department. In response to a question, City Manager Young said the City was working with the County to secure a vehicle. He said the proposal was to fund a part-time employee, but that in the future, the City could consider other options, including contracting the service.

There was a discussion regarding licensing of dogs. City Manager Young said Home at Last and veterinary offices were currently doing the licensing.

Councilor McGlothlin suggested volunteers could develop a formal program to help with dog control.

MINUTES (Continued)  
Regular Council Meeting  
May 14, 2012  
Page 8

Following discussion, it was the consensus of the Council to direct staff to proceed with funding a part-time position for animal control in the city limits, to develop an ordinance and to include it in the budget.

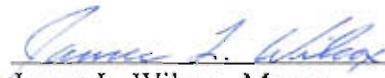
**ADJOURNMENT**

Being no further business, the meeting adjourned at 8:00 p.m.

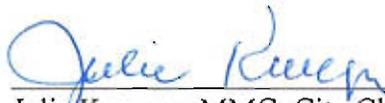
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Submitted by/  
Julie Krueger, MMC  
City Clerk

SIGNED:

  
James L. Wilcox, Mayor

ATTEST:

  
Julie Krueger, MMC, City Clerk