

MINUTES

REGULAR COUNCIL MEETING
OF
JANUARY 23, 2012
5:30 P.M.
THE DALLES CITY HALL
313 COURT STREET
THE DALLES, OREGON

PRESIDING: Mayor Jim Wilcox

COUNCIL PRESENT: Bill Dick, Carolyn Wood, Brian Ahier, Tim McGlothlin

COUNCIL ABSENT: Dan Spatz

STAFF PRESENT: City Manager Nolan Young, City Attorney Gene Parker, City Clerk Julie Krueger, Public Works Director Dave Anderson, Administrative Fellow Cooper Whitman, Police Chief Jay Waterbury, Community Development Director Dan Durow, Finance Director Kate Mast

CALL TO ORDER

Mayor Wilcox called the meeting to order at 5:30 p.m.

ROLL CALL

Roll call was conducted by City Clerk Krueger; Councilor Spatz absent.

PLEDGE OF ALLEGIANCE

Mayor Wilcox invited the audience to join in the Pledge of Allegiance.

APPROVAL OF AGENDA

It was moved by Wood and seconded by McGlothlin to approve the agenda as presented. The motion carried unanimously, Spatz absent.

AUDIENCE PARTICIPATION

None.

CITY MANAGER REPORT

City Manager Young reported that the Commercial Dock and Festival Area projects were proceeding well and noted there had been in place a sewer bypass during a portion of the Festival Area work.

Young said he had been appointed to three League of Oregon Cities Committees: Finance and Taxation, Telecom/Broadband, and Legal Advocacy. He said he had also applied for a position with the City County Insurance Board.

CITY ATTORNEY REPORT

City Attorney Parker reported that work continued on the sign right of way ordinance and he hoped to have it before the Council for consideration at the February 27th meeting. Parker said he had been working with Airport staff to complete a water supply agreement and a Request for Proposals for a new maintenance hangar.

CITY COUNCIL REPORTS

Councilor Ahier said he had received several comments from citizens, complimenting the job done by Public Works during the recent snow and ice event.

Councilor McGlothlin reported he had not been able to attend the recent Traffic Safety Committee meeting, but would provide an update of their activities at the next Council meeting.

Mayor Wilcox said he had been appointed to League of Oregon Cities Committees for Community Development and Water/Wastewater. He said he was relying on City staff to assist him on these committees.

MINUTES (Continued)
Regular Council Meeting
January 23, 2012
Page 3

Wilcox commended Sergeant Dan Nelson of the Police Department for his work on the robbery last week. Wilcox also commended Maintenance Worker Terry Harkrader for his assistance in getting access to the Granada Building over the weekend, to make sure the roof was not flooding.

CONSENT AGENDA

It was moved by Ahier and seconded by McGlothlin to approve the Consent Agenda as presented. The motion carried unanimously, Spatz absent.

Items approved by Consent Agenda were: 1) approval of January 9, 2012 regular City Council meeting minutes; and 2) approval to declare Police Department vehicles as surplus property.

ACTION ITEMS

Special Ordinance No. 12-546 Amending Exhibit "A" of Special Ordinance No. 11-543 for Honald Annexation

City Attorney Parker reviewed the staff report, noting a clerical error in the description needed to be corrected.

City Clerk Krueger read Special Ordinance No. 12-546 by title.

It was moved by Wood and seconded by McGlothlin to adopt Special Ordinance No. 12-546 amending Exhibit "A" of Special Ordinance No. 11-543 for the Honald Annexation, by title. The motion carried unanimously, Spatz absent.

General Ordinance No. 12-1318 Providing for Immunity From Liability When Allowing Public Use of Unimproved Rights of Way on Private Land

City Attorney Parker reviewed the staff report.

City Clerk Krueger read General Ordinance No. 12-1318 by title.

It was moved by Wood and seconded by Dick to adopt General Ordinance No. 12-1318 providing for immunity from liability when allowing public use of unimproved rights of way on private land, by title. The motion carried unanimously, Spatz absent.

Authorization to Sign Local Agency Agreement for ODOT Transportation Enhancement Grant for Construction of the Riverfront Trail

Community Development Director Dan Durow reviewed the staff report.

It was moved by Dick and seconded by Wood to authorize the City Manager to sign the Local Agency Agreement with ODOT for the Transportation Enhancement Program, Riverfront Trail Project. The motion carried unanimously, Spatz absent.

DISCUSSION ITEMS

Discussion Regarding Renewal of Agreement to Provide Library Services to Wasco County Library Service District

City Manager Young reviewed the staff report. He noted staff was not recommending that the Library lease the building from the City. He said there had been concerns expressed that the District should pay for all maintenance and repairs at the building. Young also noted a letter was included in the staff report, from the Library Board, asking that the current agreement be automatically renewed with no changes.

Councilor Ahier pointed out there could be additional maintenance expenses in the future due to the proposed expansion of the Library.

City Manager Young said there were no expenses noted over \$10,000 in the next five years. He said it would be eight to ten years before a roof replacement would be needed and there were funds in the Capital Reserve Fund for capital projects of City owned buildings.

Councilor McGlothlin asked the estimated cost to replace the Library roof. Librarian Dooley said in 2007 the roof was replaced at a cost of \$56,800 and Google had paid \$50,000 of that cost. She said it would not need to be replaced until 2027-2032. Dooley said the roof over the meeting room area was replaced sooner and may need to be replaced in 2018. She said the cost of that roof had been \$33,512.

City Manager Young clarified that Wasco County had paid \$50,000 toward the roof replacement from discretionary funds they had received from Google.

Councilor Wood said she supported an automatic renewal of the agreement with no changes. She said each City within the Library District supported its own facility and that the District had been formed with tax money to pay for operations, not for buildings.

Councilors McGlothlin and Dick added their support to let the agreement renew with no changes.

Mayor Wilcox said once the expansion was completed, the building would be 20,000 square feet in size and there were other maintenance issues, such as heating systems, that would be expensive in the future. He said the District paid nothing for the space or maintenance. Wilcox said if it was compared to the least expensive rent rate of 40 cents per square foot, they would be paying approximately \$100,000 per year. He said the Library was a liability to the City and if the Council did not want to charge rent, the building should be given to the District, so they have the responsibility for its maintenance.

Wood disagreed, saying it was not a commercial building, but a City service, and was constructed with funds from a City bond issue. She said revenues from the State Office Building had been designated long ago to help pay for maintenance of all City buildings.

Mayor Wilcox noted that Wasco County paid nothing to help support the Library. He said the City was already paying the County's debt for the Discovery Center and giving them free space for a Veteran's Service Office.

Councilor Dick said he considered the Library a City program and did not want to disengage that relationship.

Councilor Ahier said he would support the current agreement, but cautioned that the \$10,000 maintenance level benchmark should be reviewed as it may need to be adjusted in the future.

It was moved by Wood and seconded by Dick to direct staff to allow the current agreement to continue. The motion carried unanimously, Spatz absent.

Discussion Regarding Proposed Social Media Policy

Administrative Fellow Cooper Whitman reviewed the staff report.

Councilor Ahier said he believed the policy had been well written. He said various accounts could be connected, so if one update was posted, it would automatically update the others. He expressed interest in investigating use of Slide Share and Google Plus and highly commended Executive Secretary Izetta Grossman, saying she had done a remarkable job with keeping the City's Face Book account up to date.

MINUTES (Continued)
Regular Council Meeting
January 23, 2012
Page 6

Staff was directed to proceed with the plan for social media activities and the implementation of a social media policy as provided in the staff report.

ADJOURNMENT

Being no further business, the meeting adjourned at 6:29 p.m.

Submitted by/
Julie Krueger, MMC
City Clerk

SIGNED:


James L. Wilcox, Mayor

ATTEST:


Julie Krueger, MMC, City Clerk