

WASCO COUNTY LIBRARY SERVICE DISTRICT

BOARD MEETING MINUTES

July 12, 2012

COMMISSION PRESENT: CeeCee Anderson, Mary Beechler, and Corliss Marsh

COMMISSION ABSENT: Margaret Brewer

STAFF PRESENT: District Librarian Sheila Dooley and Dufur School/Community Librarian Louise Walkowiak

GUESTS PRESENT: Library Clerk II Maggie Pando

The meeting of the Wasco County Library Service District Board was called to order at 2:32 p.m. by Chairman Corliss Marsh.

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MINUTES

Mary Beechler made a motion to approve the minutes of the May 8<sup>th</sup> meeting. CeeCee Anderson seconded the motion and it was approved unanimously.

LIBRARY DIRECTOR'S REPORT

The written report for The Dalles library was presented for information.

Sheila Dooley reported that the library is now receiving daily courier service through Sage as part of its membership. A new feature of the July 16<sup>th</sup> Sage upgrade will enable patrons to view their reading history (checkout history) as an account preference.

Louise Walkowiak reported on summer activities at the Dufur library.

After a discussion regarding mobile apps for libraries, there was a consensus to have Sheila Dooley arrange for a vendor to speak with the Board via a phone conference at the September Library Board meeting.

Mary Beechler reported that Sarah Hennessey has been working a reduced schedule at the Maupin library due to medical issues. Sheila Dooley will send contact information for possible substitutes to Sarah.

DISCUSSION

A. Status of Proposed Meeting with Maupin City Council

After a discussion it was agreed to have Sheila Dooley confirm that the Board is planning to attend the Maupin City Council meeting on Wednesday, August 22<sup>nd</sup>, at 6:30 p.m. Future plans for the Maupin library building will be discussed at that time.

Sheila will forward background information on the need for an expanded library facility to Corliss Marsh and Mary Beechler.

## NEW BUSINESS

### A. Election of Officers

The election of officers was postponed until the September meeting when more members are expected to be present.

## OLD BUSINESS

### A. Proposed Library District FY 2012-2013 Budget

Sheila Dooley reported that the budget was adopted by the Board of County Commissioners. The District will be asked to take part in the County's pre-budget hearing interview process next year.

### B. Library Board Member Terms

The at-large position vacancy on the Board needs to be advertised and filled. The expiration date for this member's term is June 30, 2014.

## REPORTS

### A. Friends of the Library Activities

Corliss Marsh reported on recent Friends' activities including sales of used books through online consignment sales, the recent successful book sale at the library, and the need to increase the Friends' membership.

### B. Library Building Committee

Corliss Marsh reported on the recent Library Building Committee meeting. Planned activities include a fall kick-off event featuring an author presentation, speaking engagements, and the preparation of publicity materials.

### C. Materials Expenditures Report

The District materials budget was 84% expended as of 100% of the year.

### D. Library District Financial Report

The June report was unavailable.

### E. Financial Report for The Dalles-Wasco County Library

The budget (excluding the contingency and unappropriated ending balance) was 86% expended as of 100% of the year.

#### RECESS TO EXECUTIVE SESSION

At 3:25 p.m. Chairman Corliss Marsh recessed the meeting to Executive Session in accordance with ORS 192.660(2) (i) to review and evaluate the performance of a public officer.

#### RECONVENE TO OPEN SESSION

The meeting reconvened to Open Session at 4:28 p.m.

Mary Beechler, Corliss Marsh and Sheila Dooley will meet at Riverenza on Monday, August 6<sup>th</sup>, at noon to discuss Maupin library building issues.

#### ADJOURNMENT

At 4:29 p.m. the meeting was adjourned by Chairman Corliss Marsh. The next meeting is scheduled for Tuesday, September 11<sup>th</sup>, at 3:30 p.m. at Dufur School/Community Library.

APPROVED by the Wasco County Library District Board of Directors on the 11th day of September 2012.

WASCO COUNTY LIBRARY SERVICE  
DISTRICT BOARD OF DIRECTORS

Corliss Marsh  
Corliss Marsh, Chair

Mary Beechler  
Mary Beechler, Vice-Chair

Cee Cee Anderson  
CeeCee Anderson, Board Member

Abstained  
Margaret Brewer, Board Member