



PO Box 285 • Dallesport • Washington • 98611
• Airport Management • 509-767-2272
airporttd@gorge.net

**Agenda for the
MEETING OF THE REGIONAL AIRPORT BOARD
OF THE
COLUMBIA GORGE REGIONAL AIRPORT**

(Established cooperatively between the City of The Dalles, Oregon and Klickitat County, Washington)

Friday March 15, 2019 @ 7:00am

Meeting to be held at the Airport Terminal in Dallesport, WA

I. Roll Call

II. Approval of Agenda

III. Approval of Minutes

A. Regular Board Meeting Minutes of February 22, 2019.

B. Special Board Meeting Minutes of March 7, 2019.

IV. Public Comments (Items not on the Agenda)

V. Board Member Reports

VI. Discussion Items

A. Budget Report

B. Check Registry

VII. Action Items

A. Roseland and KYDO Development

VIII. Management Report

A. Letter of Resignation

IX. Next meeting April 19, 2019

Adjournment



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MINUTES

COLUMBIA GORGE REGIONAL AIRPORT MEETING

February 22, 2019

- PRESIDING:** President Jim Wilcox
- BOARD PRESENT:** Jim Wilcox, Dave Sauter, David Griffith, Terry Trapp, Norm Deo, and Russ Brown
- BOARD ABSENT:** Tim Urness
- STAFF PRESENT:** Airport Manager Chuck Covert, Secretary Cheyenne Henderson, Daren Lacock of TacAero and Dallesport Fire District, Matthew Klebes City of The Dalles, and Denny Newell from Klickitat County
- PUBLIC:** Linda Rose and Roy Rose, Manny Lopez with Roseland's, David Wavd, Scott Stimpson and Tony O'Neil from Radix Construction,

CALL TO ORDER

The meeting was called to order by Chairman Jim Wilcox at 7:02 am.

ROLL CALL

Roll call was conducted by Secretary Henderson.

APPROVAL OF AGENDA

No corrections to Agenda, approved by unanimous consent.

APPROVAL OF MINUTES

Hearing no additions or corrections to the Minutes, approved as presented by unanimous consent.

PUBLIC COMMENTS

There were no public comments.

BOARD MEMBER REPORTS

No Board Member Reports at this time.

DISCUSSION ITEMS

A. Budget Report:

Chuck Covert talked about how he and Matthew Klebes have been working on finishing up a proposed budget for the Airport. They would like to see the amount allotted to the AMS Contract be increased. Covert brought up there is a need for a new card reader for the fuel tanks and to replace it would cost around \$14,000.00. there is also a need to find a money match for the FAA Grant of \$30,000.00. Covert is also trying to finish the Excise Tax issue on the D Hangar on the Airport.

B. Check Registry:

No comments on Check Register.

C. Report from prospective developers concerning potential for joint project (KYDO/Roseland):

Linda and Roy Rose reported they had tried reaching out to KYDO in hopes of setting up a meeting to discuss joint agreement on development of the golf course project but were not able to make contact. Gene Parker, City Attorney has been made the contact person for any communications on the Golf Course proposals.

Thursday the 7th of March at 1 pm there will be an Executive Discussion. In this meeting both parties will be allotted one hour to present their proposals to the Airport Board. The Board asked that the developers present a time line of their projects, any acquisitions (water, land, etc.) financing reports, a Master Plan of development, and a business plan.

ACTION ITEMS

No Action Items on the Agenda.

MANAGEMENT REPORT

Chuck Covert gave updates on the COAR Grants, SOAR Grants, ROAR Grants, House Bill 2402. Covered the fuel card system needing an update and costs and also gave comment and asked for opinions on tarcmac engineering design.

There was a motion made to write letters of support to both house of representatives of Oregon and Washington state in support of Aviation bills being presented. The motion was moved by Dave Sauter and second by David Griffith. The vote carried unanimously.

Covert informed the Airport Board that he will be leaving his position as Airport Manager and is in the process of selling AMS and should have someone and more information at the next Airport Board Meeting.

NEXT MEETING

The next meeting will be March 15, 2019 at 7:00 am.

ADJOURMENTS

Having no further business, the meeting was adjourned at 8:32 am.

SIGNED:

Jim Wilcox, President

ATTEST:

Cheyenne Henderson, Secretary

**COLUMBIA GORGE REGIONAL AIRPORT BOARD
SPECIAL MEETING**

Meeting Date: March 7, 2019 Convened: 1:15

Subject/ORS: Roseland and KYDO Golf Course Presentations

Airport Board:

<u> </u> P <u> </u>	Pres. Jim Wilcox
<u> </u> P <u> </u>	Dave Sauter
<u> </u> P <u> </u>	Dave Griffith
<u> </u> P <u> </u>	Terry Trapp
<u> </u> P <u> </u>	Norm Deo
<u> </u> A <u> </u>	Tim Urness
<u> </u> P <u> </u>	Russ Brown
<u> </u> P <u> </u>	Chuck Covert

Staff:

<u> </u>	Secretary Cheyenne Henderson
<u> </u>	City Attorney Gene Parker
<u> </u>	Matthew Klebes
<u> </u>	Denny Newell

Other(s):

Linda Rose
Roy Rose
Manny Lopez Roselands
Tony O'Neil Radix Construction
Scott Stimpson Radix Construction
David Altman KYDO
Doug Kirchhofer KYDO
J. Kyle House KYDO

Roselands and KYDO gave presentations on Golf Course developments. It will be an Action Item on the Agenda for the next Airport Board Meeting; March 15, 2019.

Next Airport Board Meeting will be March 15, 2019.

Adjourned: 3:40

CITY OF THE DALLES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2019

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>BEGINNING BALANCE</u>					
061-0000-300.00-0 BEGINNING BALANCE	.00	27,111.23	416,325.00	389,213.77	6.5
TOTAL BEGINNING BALANCE	.00	27,111.23	416,325.00	389,213.77	6.5
<u>INTERGOVERNMENTAL REVENUE</u>					
061-0000-330.00-0 INTERGOVERNMENTAL REVENUE	.00	65,000.00	65,000.00	.00	100.0
061-0000-330.10-0 OTHER WA	.00	1,479.78	.00	(1,479.78)	.0
061-0000-330.15-0 OTHER OR	.00	.00	100,000.00	100,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	66,479.78	165,000.00	98,520.22	40.3
<u>FEDERAL REVENUES</u>					
061-0000-331.20-0 FEDERAL GRANTS-FAA	.00	.00	200,000.00	200,000.00	.0
061-0000-331.90-0 FEDERAL GRANTS-MISC	.00	425,000.00	.00	(425,000.00)	.0
TOTAL FEDERAL REVENUES	.00	425,000.00	200,000.00	(225,000.00)	212.5
<u>STATE GRANTS</u>					
061-0000-334.80-0 WASHINGTON STATE GRANTS	.00	.00	20,000.00	20,000.00	.0
061-0000-334.90-0 STATE GRANTS, OTHER	.00	1,000.00	.00	(1,000.00)	.0
TOTAL STATE GRANTS	.00	1,000.00	20,000.00	19,000.00	5.0
<u>GENERAL GOVERNMENT</u>					
061-0000-341.90-0 MISC SALES AND SERVICES	.00	.00	5,000.00	5,000.00	.0
TOTAL GENERAL GOVERNMENT	.00	.00	5,000.00	5,000.00	.0
<u>AVIATION FUEL SALES</u>					
061-0000-347.00-0 AVIATION FUEL SALES	411.95	7,674.04	8,500.00	825.96	90.3
TOTAL AVIATION FUEL SALES	411.95	7,674.04	8,500.00	825.96	90.3
<u>INTEREST REVENUES</u>					
061-0000-361.00-0 INTEREST REVENUES	1,300.91	10,081.58	1,500.00	(8,581.58)	672.1
TOTAL INTEREST REVENUES	1,300.91	10,081.58	1,500.00	(8,581.58)	672.1

CITY OF THE DALLES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2019

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>RENTAL REVENUES</u>					
061-0000-363.50-0	11,369.68	95,220.29	63,441.00	(31,779.29)	150.1
	11,369.68	95,220.29	63,441.00	(31,779.29)	150.1
<u>OTHER MISC REVENUES</u>					
061-0000-369.00-0	250.00	4,718.00	2,000.00	(2,718.00)	235.9
	250.00	4,718.00	2,000.00	(2,718.00)	235.9
<u>OPERATING TRANSFERS IN</u>					
061-0000-391.01-0	5,909.09	49,272.72	65,000.00	15,727.28	75.8
	5,909.09	49,272.72	65,000.00	15,727.28	75.8
<u>SALE OF FIXED ASSETS</u>					
061-0000-392.00-0	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
<u>PROCEEDS- LT LIABILITIES</u>					
061-0000-393.10-0	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
	19,241.63	686,557.64	946,766.00	260,208.36	72.5

CITY OF THE DALLES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2019

AIRPORT DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>BEGINNING BALANCE</u>					
062-0000-300.00-0	.00	66,348.36	40,432.00	(25,916.36)	164.1
	.00	66,348.36	40,432.00	(25,916.36)	164.1
<u>INTEREST REVENUES</u>					
062-0000-361.00-0	.00	2.97	3,835.00	3,832.03	.1
	.00	2.97	3,835.00	3,832.03	.1
<u>RENTAL REVENUES</u>					
062-0000-363.50-0	17,125.00	140,445.00	193,789.00	53,344.00	72.5
	17,125.00	140,445.00	193,789.00	53,344.00	72.5
<u>SOURCE 391</u>					
062-0000-391.61-0	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
	17,125.00	206,796.33	238,056.00	31,259.67	86.9

CITY OF THE DALLES
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2019

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
061-6100-000.31-10	.00	945.06	1,800.00	854.94	52.5
061-6100-000.31-90	9,795.00	66,795.00	114,000.00	47,205.00	58.6
061-6100-000.32-10	.00	6,050.00	6,050.00	.00	100.0
061-6100-000.34-10	.00	.00	.00	.00	.0
061-6100-000.41-10	400.00	5,149.88	9,000.00	3,850.12	57.2
061-6100-000.41-20	.00	20.72	500.00	479.28	4.1
061-6100-000.41-40	1,120.06	5,600.16	10,000.00	4,399.84	56.0
061-6100-000.43-10	221.53	10,818.57	19,000.00	8,181.43	56.9
061-6100-000.43-45	.00	.00	1,000.00	1,000.00	.0
061-6100-000.43-50	235.93	4,240.37	6,000.00	1,759.63	70.7
061-6100-000.43-51	308.12	1,528.08	1,500.00	(28.08)	101.9
061-6100-000.46-10	.00	5,178.72	11,000.00	5,821.28	47.1
061-6100-000.52-10	.00	8,127.00	9,100.00	973.00	89.3
061-6100-000.52-30	.00	10,313.67	14,888.00	4,574.33	69.3
061-6100-000.53-20	.00	189.52	300.00	110.48	63.2
061-6100-000.53-30	244.94	1,113.29	1,720.00	606.71	64.7
061-6100-000.53-40	.00	.00	250.00	250.00	.0
061-6100-000.54-00	.00	(1,095.54)	560.00	1,655.54	(195.6)
061-6100-000.57-00	.00	583.20	1,500.00	916.80	38.9
061-6100-000.58-10	157.76	972.86	2,000.00	1,027.14	48.6
061-6100-000.58-50	445.00	710.00	1,800.00	1,090.00	39.4
061-6100-000.58-70	175.00	716.00	495.00	(221.00)	144.7
061-6100-000.60-10	23.50	780.91	480.00	(300.91)	162.7
061-6100-000.69-50	.00	292.02	1,000.00	707.98	29.2
061-6100-000.69-80	.00	.00	1,000.00	1,000.00	.0
061-6100-000.72-20	.00	.00	100,000.00	100,000.00	.0
061-6100-000.72-30	.00	.00	.00	.00	.0
061-6100-000.73-30	14,501.55	51,421.10	220,000.00	168,578.90	23.4
061-6100-000.74-10	.00	.00	.00	.00	.0
061-6100-000.78-50	.00	.00	.00	.00	.0
TOTAL AIRPORT	27,628.39	180,450.59	534,943.00	354,492.41	33.7
<u>AIRPORT</u>					
061-9500-000.81-62	.00	.00	.00	.00	.0
061-9500-000.88-00	.00	.00	411,823.00	411,823.00	.0
TOTAL AIRPORT	.00	.00	411,823.00	411,823.00	.0
TOTAL FUND EXPENDITURES	27,628.39	180,450.59	946,766.00	766,315.41	19.1

CITY OF THE DALLES
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2019

AIRPORT DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
062-6100-000.79-15 BOND PRINCIPAL	.00	.00	75,000.00	75,000.00	.0
062-6100-000.79-25 BOND INTEREST	.00	37,712.50	75,425.00	37,712.50	50.0
062-6100-000.79-50 LOAN PRINCIPAL PAYMENTS	.00	25,000.00	25,000.00	.00	100.0
062-6100-000.79-55 PRIN PMTS - K CO CERB LN	.00	25,000.00	25,000.00	.00	100.0
062-6100-000.79-60 LOAN INTEREST PAYMENTS	.00	1,928.69	1,800.00	(128.69)	107.2
062-6100-000.79-65 INT PMTS - K CO CERB LN	.00	6,375.00	6,375.00	.00	100.0
062-6100-000.79-66 INT PMTS - K CO FY13/14	.00	.00	.00	.00	.0
062-6100-000.79-80 RESERVE FOR FUTURE DEBT	.00	.00	29,456.00	29,456.00	.0
TOTAL DEBT SERVICE	.00	96,016.19	238,056.00	142,039.81	40.3
TOTAL FUND EXPENDITURES	.00	96,016.19	238,056.00	142,039.81	40.3

Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Include All Comments
- Include Funds: 061-062
- Page and Total by Fund
- Include Balance Sheets: None
- Include Revenues: None
- All Segments Tested for Total Breaks

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
CONTRACTUAL SERVICES							
			01/31/2019 (01/19) Balance	061-6100-000.31-10			945.06
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	945.06
YTD Encumbrance		.00 YTD Actual	945.06 Total	945.06 YTD Budget	1,800.00 Unexpended	854.94	
CONTRACTUAL SERV-OTHER							
			01/31/2019 (01/19) Balance	061-6100-000.31-90			57,000.00
02/02/2019	AP	272	AVIATION MANAGEMENT SERVICES **VendorNo: 10197 **Inv. No: 1012 **Desc: JANUARY 19 MGNT CONTRACT **Inv. Date: 2/2/2019 **PO No: **Remit Name: AVIATION MANAGEMENT SERVICES **Merchant Vendor No: 10197 **Merchant Vendor Name: AVIATION MANAGEMENT SERVICES **Invoice Created By: Irowland		9,795.00		
			02/28/2019 (02/19) Period Totals and Balance		9,795.00 *	.00 *	66,795.00
YTD Encumbrance		.00 YTD Actual	66,795.00 Total	66,795.00 YTD Budget	114,000.00 Unexpended	47,205.00	
AUDITING SERVICES							
			01/31/2019 (01/19) Balance	061-6100-000.32-10			6,050.00
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	6,050.00
YTD Encumbrance		.00 YTD Actual	6,050.00 Total	6,050.00 YTD Budget	6,050.00 Unexpended	.00	
ENGINEERING SERVICES							
			01/31/2019 (01/19) Balance	061-6100-000.34-10			.00
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
WATER & SEWER							
			01/31/2019 (01/19) Balance	061-6100-000.41-10			4,749.88
01/31/2019	AP	301	DALLESPORT WATER ASSOCIATION **VendorNo: 366 **Inv. No: 100173 2-19 **Desc: AIRPORT WATER **Inv. Date: 1/31/2019 **PO No: **Remit Name: DALLESPORT WATER ASSOCIATION **Merchant Vendor No: 366 **Merchant Vendor Name: DALLESPORT WATER ASSOCIATION **Invoice Created By: Irowland		400.00		
			02/28/2019 (02/19) Period Totals and Balance		400.00 *	.00 *	5,149.88
YTD Encumbrance		.00 YTD Actual	5,149.88 Total	5,149.88 YTD Budget	9,000.00 Unexpended	3,850.12	
GARBAGE SERVICES							
			01/31/2019 (01/19) Balance	061-6100-000.41-20			20.72
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	20.72
YTD Encumbrance		.00 YTD Actual	20.72 Total	20.72 YTD Budget	500.00 Unexpended	479.28	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			01/31/2019 (01/19) Balance	061-6100-000.41-40			4,480.10
01/30/2019	AP	317	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: 69456080 1-19 **Desc: AIRPORT ELECTRICITY **Inv. Date: 1/30/2019 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland		102.22		
01/31/2019	AP	318	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: 69547775 1-19 **Desc: AIRPORT ELECTRICITY **Inv. Date: 1/31/2019 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland		233.73		
02/08/2019	AP	857	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: 6195849 2-19 **Desc: AIRPORT ELECTRICITY **Inv. Date: 2/8/2019 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland		784.11		
			02/28/2019 (02/19) Period Totals and Balance		1,120.06 *	.00 *	5,600.16
YTD Encumbrance	.00	YTD Actual	5,600.16 Total	5,600.16	YTD Budget	10,000.00 Unexpended	4,399.84
			01/31/2019 (01/19) Balance	061-6100-000.43-10			10,597.04
10/22/2018	AP	188	RAGE GRAPHIX & DESIGN, INC **VendorNo: 3622 **Inv. No: 9154 **Desc: ACM **Inv. Date: 10/22/2018 **PO No: **Remit Name: RAGE GRAPHIX & DESIGN, INC **Merchant Vendor No: 3622 **Merchant Vendor Name: RAGE GRAPHIX & DESIGN, INC **Invoice Created By: Irowland		84.00		
01/28/2019	AP	748	BANKCARD CENTER 8925 **VendorNo: 10163 **Inv. No: 0044-8925 2-19 **Desc: BUILDING & GROUNDS C COVERT **Inv. Date: 1/28/2019 **PO No: **Remit Name: BANKCARD CENTER 8925 **Merchant Vendor No: 10163 **Merchant Vendor Name: BANKCARD CENTER 8925 **Invoice Created By: Irowland		336.53		
01/28/2019	AP	749	BANKCARD CENTER 8925 **VendorNo: 10163 **Inv. No: 0044-8925 2-19 **Desc: BUILDING & GROUNDS C COVERT **Inv. Date: 1/28/2019 **PO No: **Remit Name: BANKCARD CENTER 8925 **Merchant Vendor No: 10163 **Merchant Vendor Name: BANKCARD CENTER 8925 **Invoice Created By: Irowland			199.00-	
			02/28/2019 (02/19) Period Totals and Balance		420.53 *	199.00- *	10,818.57
YTD Encumbrance	.00	YTD Actual	10,818.57 Total	10,818.57	YTD Budget	19,000.00 Unexpended	8,181.43
			01/31/2019 (01/19) Balance	061-6100-000.43-45			.00
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00	YTD Budget	1,000.00 Unexpended	1,000.00

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
VEHICLES			01/31/2019 (01/19) Balance	061-6100-000.43-50			4,004.44
01/21/2019	AP	244	DALLES NAPA AUTO PARTS **VendorNo: 10169 **Inv. No: 551792 **Desc: EXH CAP **Inv. Date: 1/21/2019 **PO No: **Remit Name: DALLES NAPA AUTO PARTS **Merchant Vendor No: 10169 **Merchant Vendor Name: DALLES NAPA AUTO PARTS **Invoice Created By: Irowland		18.45		
02/01/2019	AP	251	DALLES NAPA AUTO PARTS **VendorNo: 10169 **Inv. No: 553427 **Desc: BATTERY TERMINAL CABLE **Inv. Date: 2/1/2019 **PO No: **Remit Name: DALLES NAPA AUTO PARTS **Merchant Vendor No: 10169 **Merchant Vendor Name: DALLES NAPA AUTO PARTS **Invoice Created By: Irowland		13.83		
02/04/2019	AP	457	DALLES NAPA AUTO PARTS **VendorNo: 10169 **Inv. No: 553875 **Desc: BRAKE FLUID **Inv. Date: 2/4/2019 **PO No: **Remit Name: DALLES NAPA AUTO PARTS **Merchant Vendor No: 10169 **Merchant Vendor Name: DALLES NAPA AUTO PARTS **Invoice Created By: Irowland		23.10		
02/08/2019	AP	673	DALLES NAPA AUTO PARTS **VendorNo: 10169 **Inv. No: 554541 **Desc: WIPER BLADES **Inv. Date: 2/8/2019 **PO No: **Remit Name: DALLES NAPA AUTO PARTS **Merchant Vendor No: 10169 **Merchant Vendor Name: DALLES NAPA AUTO PARTS **Invoice Created By: Irowland		16.49		
02/15/2019	AP	679	DALLES NAPA AUTO PARTS **VendorNo: 10169 **Inv. No: 555555 **Desc: WARRANTY CREDIT & WIPER BLADE **Inv. Date: 2/15/2019 **PO No: **Remit Name: DALLES NAPA AUTO PARTS **Merchant Vendor No: 10169 **Merchant Vendor Name: DALLES NAPA AUTO PARTS **Invoice Created By: Irowland		.10		
02/18/2019	AP	680	DALLES NAPA AUTO PARTS **VendorNo: 10169 **Inv. No: 555846 **Desc: BRAKE CLEANER & HARMONIC BALANCER **Inv. Date: 2/18/2019 **PO No: **Remit Name: DALLES NAPA AUTO PARTS **Merchant Vendor No: 10169 **Merchant Vendor Name: DALLES NAPA AUTO PARTS **Invoice Created By: Irowland		58.76		
01/28/2019	AP	747	BANKCARD CENTER 8925 **VendorNo: 10163 **Inv. No: 0044-8925 2-19 **Desc: VEHICLE REPAIR & MAINTENANCE C COVERT **Inv. Date: 1/28/2019 **PO No: **Remit Name: BANKCARD CENTER 8925 **Merchant Vendor No: 10163 **Merchant Vendor Name: BANKCARD CENTER 8925 **Invoice Created By: Irowland		73.79		
02/22/2019	AP	1040	DALLES NAPA AUTO PARTS **VendorNo: 10169 **Inv. No: 556477 **Desc: OIL SEAL **Inv. Date: 2/22/2019 **PO No: **Remit Name: DALLES NAPA AUTO PARTS **Merchant Vendor No: 10169 **Merchant Vendor Name: DALLES NAPA AUTO PARTS **Invoice Created By: Irowland		23.32		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
02/25/2019	AP	1042	DALLES NAPA AUTO PARTS **VendorNo: 10169 **Inv. No: 556721 **Desc: MATERIAL ASSORTMENT **Inv. Date: 2/25/2019 **PO No: **Remit Name: DALLES NAPA AUTO PARTS **Merchant Vendor No: 10169 **Merchant Vendor Name: DALLES NAPA AUTO PARTS **Invoice Created By: Irowland		8.09		
02/28/2019 (02/19) Period Totals and Balance					235.93 *	.00 *	4,240.37
YTD Encumbrance	.00	YTD Actual	4,240.37 Total	4,240.37 YTD Budget	6,000.00 Unexpended	1,759.63	
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GAS/OIL/DIESEL/LUBRICANTS			01/31/2019 (01/19) Balance	061-6100-000.43-51			1,219.96
02/15/2019	AP	981	HATTENHAUER ENERGY CO LLC **VendorNo: 3983 **Inv. No: CL85664 **Desc: FUEL CHARGES **Inv. Date: 2/15/2019 **PO No: **Remit Name: HATTENHAUER ENERGY CO LLC **Merchant Vendor No: 3983 **Merchant Vendor Name: HATTENHAUER ENERGY CO LLC **Invoice Created By: Irowland		308.12		
02/28/2019 (02/19) Period Totals and Balance					308.12 *	.00 *	1,528.08
YTD Encumbrance	.00	YTD Actual	1,528.08 Total	1,528.08 YTD Budget	1,500.00 Unexpended	(28.08)	
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PROPERTY TAXES			01/31/2019 (01/19) Balance	061-6100-000.46-10			5,178.72
02/28/2019 (02/19) Period Totals and Balance					.00 *	.00 *	5,178.72
YTD Encumbrance	.00	YTD Actual	5,178.72 Total	5,178.72 YTD Budget	11,000.00 Unexpended	5,821.28	
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LIABILITY			01/31/2019 (01/19) Balance	061-6100-000.52-10			8,127.00
02/28/2019 (02/19) Period Totals and Balance					.00 *	.00 *	8,127.00
YTD Encumbrance	.00	YTD Actual	8,127.00 Total	8,127.00 YTD Budget	9,100.00 Unexpended	973.00	
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PROPERTY			01/31/2019 (01/19) Balance	061-6100-000.52-30			10,313.67
02/28/2019 (02/19) Period Totals and Balance					.00 *	.00 *	10,313.67
YTD Encumbrance	.00	YTD Actual	10,313.67 Total	10,313.67 YTD Budget	14,888.00 Unexpended	4,574.33	
<hr/>							
POSTAGE			01/31/2019 (01/19) Balance	061-6100-000.53-20			189.52
02/28/2019 (02/19) Period Totals and Balance					.00 *	.00 *	189.52
YTD Encumbrance	.00	YTD Actual	189.52 Total	189.52 YTD Budget	300.00 Unexpended	110.48	
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TELEPHONE			01/31/2019 (01/19) Balance	061-6100-000.53-30			868.35
01/28/2019	AP	750	BANKCARD CENTER 8925 **VendorNo: 10163 **Inv. No: 0044-8925 2-19 **Desc: PHONE & ISP C COVERT **Inv. Date: 1/28/2019 **PO No: **Remit Name: BANKCARD CENTER 8925 **Merchant Vendor No: 10163 **Merchant Vendor Name: BANKCARD CENTER 8925 **Invoice Created By: Irowland		244.94		
02/28/2019 (02/19) Period Totals and Balance					244.94 *	.00 *	1,113.29
YTD Encumbrance	.00	YTD Actual	1,113.29 Total	1,113.29 YTD Budget	1,720.00 Unexpended	606.71	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
LEGAL NOTICES							
			01/31/2019 (01/19) Balance	061-6100-000.53-40			.00
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	250.00 Unexpended	250.00	
ADVERTISING							
			01/31/2019 (01/19) Balance	061-6100-000.54-00			1,095.54-
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	1,095.54-
YTD Encumbrance		.00 YTD Actual	-1,095.54 Total	-1,095.54 YTD Budget	560.00 Unexpended	1,655.54	
PERMITS							
			01/31/2019 (01/19) Balance	061-6100-000.57-00			583.20
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	583.20
YTD Encumbrance		.00 YTD Actual	583.20 Total	583.20 YTD Budget	1,500.00 Unexpended	916.80	
TRAVEL, FOOD & LODGING							
			01/31/2019 (01/19) Balance	061-6100-000.58-10			815.10
02/13/2019	AP	417	COVERT, CHUCK **VendorNo: 3618 **Inv. No: FEBRUARY 2019 **Desc: MILEAGE OAMA CONFERENCE **Inv. Date: 2/13/2019 **PO No: **Remit Name: COVERT, CHUCK **Merchant Vendor No: 3618 **Merchant Vendor Name: COVERT, CHUCK **Invoice Created By: Irowland		157.76		
			02/28/2019 (02/19) Period Totals and Balance		157.76 *	.00 *	972.86
YTD Encumbrance		.00 YTD Actual	972.86 Total	972.86 YTD Budget	2,000.00 Unexpended	1,027.14	
TRAINING AND CONFERENCES							
			01/31/2019 (01/19) Balance	061-6100-000.58-50			265.00
01/28/2019	AP	751	BANKCARD CENTER 8925 **VendorNo: 10163 **Inv. No: 0044-8925 2-19 **Desc: TRAINING & CONFERENCES C COVERT **Inv. Date: 1/28/2019 **PO No: **Remit Name: BANKCARD CENTER 8925 **Merchant Vendor No: 10163 **Merchant Vendor Name: BANKCARD CENTER 8925 **Invoice Created By: Irowland		445.00		
			02/28/2019 (02/19) Period Totals and Balance		445.00 *	.00 *	710.00
YTD Encumbrance		.00 YTD Actual	710.00 Total	710.00 YTD Budget	1,800.00 Unexpended	1,090.00	
MEMBERSHIPS/DUES/SUBSCRIP							
			01/31/2019 (01/19) Balance	061-6100-000.58-70			541.00
01/17/2019	AP	218	OREGON DEPARTMENT OF AVIATION **VendorNo: 4343 **Inv. No: MA123931 **Desc: AIRPORT LICENSING FEE **Inv. Date: 1/17/2019 **PO No: **Remit Name: OREGON DEPARTMENT OF AVIATION **Merchant Vendor No: 4343 **Merchant Vendor Name: OREGON DEPARTMENT OF AVIATION **Invoice Created By: Irowland		75.00		
01/28/2019	AP	746	BANKCARD CENTER 8925 **VendorNo: 10163 **Inv. No: 0044-8925 2-19 **Desc: DUES C COVERT **Inv. Date: 1/28/2019 **PO No: **Remit Name: BANKCARD CENTER 8925 **Merchant Vendor No: 10163 **Merchant Vendor Name: BANKCARD CENTER 8925 **Invoice Created By: Irowland		100.00		
			02/28/2019 (02/19) Period Totals and Balance		175.00 *	.00 *	716.00
YTD Encumbrance		.00 YTD Actual	716.00 Total	716.00 YTD Budget	495.00 Unexpended	(221.00)	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
OFFICE SUPPLIES			01/31/2019 (01/19) Balance	061-6100-000.60-10			757.41
01/28/2019	AP	705	BANKCARD CENTER 8925 **VendorNo: 10163 **Inv. No: 0044-8925 2-19 **Desc: ROLLER ASSEMBLY FEED P SALMON **Inv. Date: 1/28/2019 **PO No: **Remit Name: BANKCARD CENTER 8925 **Merchant Vendor No: 10163 **Merchant Vendor Name: BANKCARD CENTER 8925 **Invoice Created By: irowland		23.50		
			02/28/2019 (02/19) Period Totals and Balance		23.50 *	.00 *	780.91
YTD Encumbrance	.00	YTD Actual	780.91 Total	780.91 YTD Budget	480.00 Unexpended	(300.91)	
MISCELLANEOUS EXPENSES			01/31/2019 (01/19) Balance	061-6100-000.69-50			292.02
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	292.02
YTD Encumbrance	.00	YTD Actual	292.02 Total	292.02 YTD Budget	1,000.00 Unexpended	707.98	
ASSETS < \$5000			01/31/2019 (01/19) Balance	061-6100-000.69-80			.00
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	1,000.00 Unexpended	1,000.00	
BUILDINGS			01/31/2019 (01/19) Balance	061-6100-000.72-20			.00
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	100,000.00 Unexpended	100,000.00	
BUILDINGS - HANGER			01/31/2019 (01/19) Balance	061-6100-000.72-30			.00
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
IMPRVMTS OTHER THAN BLDGS			01/31/2019 (01/19) Balance	061-6100-000.73-30			36,919.55
12/31/2018	AP	195	PRECISION APPROACH ENGINEERING **VendorNo: 3780 **Inv. No: 4390 **Desc: TAXIWAY A IMPROVEMENTS- SRVS CONST **Inv. Date: 12/31/2018 **PO No: **Remit Name: PRECISION APPROACH ENGINEERING **Merchant Vendor No: 3780 **Merchant Vendor Name: PRECISION APPROACH ENGINEERING **Invoice Created By: irowland		8,215.55		
12/31/2018	AP	196	PRECISION APPROACH ENGINEERING **VendorNo: 3780 **Inv. No: 4391 **Desc: AIRPORT TARMAC DESIGN PROJECT **Inv. Date: 12/31/2018 **PO No: **Remit Name: PRECISION APPROACH ENGINEERING **Merchant Vendor No: 3780 **Merchant Vendor Name: PRECISION APPROACH ENGINEERING **Invoice Created By: irowland		6,286.00		
			02/28/2019 (02/19) Period Totals and Balance		14,501.55 *	.00 *	51,421.10
YTD Encumbrance	.00	YTD Actual	51,421.10 Total	51,421.10 YTD Budget	220,000.00 Unexpended	168,578.90	
MACHINERY			01/31/2019 (01/19) Balance	061-6100-000.74-10			.00
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
FIXED ASSET RECLASS ACCT		01/31/2019 (01/19) Balance		061-6100-000.78-50			.00
		02/28/2019 (02/19) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended		.00
TO AIRPORT DEBT SERVICE		01/31/2019 (01/19) Balance		061-9500-000.81-62			.00
		02/28/2019 (02/19) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended		.00
CONTINGENCY		01/31/2019 (01/19) Balance		061-9500-000.88-00			.00
		02/28/2019 (02/19) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	411,823.00 Unexpended		411,823.00
Number of Transactions: 26 Number of Accounts: 32					Debit	Credit	Proof
Total AIRPORT FUND:					27,827.39	199.00-	27,628.39

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
BOND PRINCIPAL			01/31/2019 (01/19) Balance	062-6100-000.79-15			.00
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	75,000.00 Unexpended	75,000.00	
BOND INTEREST			01/31/2019 (01/19) Balance	062-6100-000.79-25			37,712.50
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	37,712.50
YTD Encumbrance	.00	YTD Actual	37,712.50 Total	37,712.50 YTD Budget	75,425.00 Unexpended	37,712.50	
LOAN PRINCIPAL PAYMENTS			01/31/2019 (01/19) Balance	062-6100-000.79-50			25,000.00
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	25,000.00
YTD Encumbrance	.00	YTD Actual	25,000.00 Total	25,000.00 YTD Budget	25,000.00 Unexpended	.00	
PRIN PMTS - K CO CERB LN			01/31/2019 (01/19) Balance	062-6100-000.79-55			25,000.00
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	25,000.00
YTD Encumbrance	.00	YTD Actual	25,000.00 Total	25,000.00 YTD Budget	25,000.00 Unexpended	.00	
LOAN INTEREST PAYMENTS			01/31/2019 (01/19) Balance	062-6100-000.79-60			1,928.69
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	1,928.69
YTD Encumbrance	.00	YTD Actual	1,928.69 Total	1,928.69 YTD Budget	1,800.00 Unexpended	(128.69)	
INT PMTS - K CO CERB LN			01/31/2019 (01/19) Balance	062-6100-000.79-65			6,375.00
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	6,375.00
YTD Encumbrance	.00	YTD Actual	6,375.00 Total	6,375.00 YTD Budget	6,375.00 Unexpended	.00	
INT PMTS - K CO FY13/14			01/31/2019 (01/19) Balance	062-6100-000.79-66			.00
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
RESERVE FOR FUTURE DEBT			01/31/2019 (01/19) Balance	062-6100-000.79-80			.00
			02/28/2019 (02/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	29,456.00 Unexpended	29,456.00	

Number of Transactions: 0 Number of Accounts: 8

Total AIRPORT DEBT SERVICE FUND:

Number of Transactions: 26 Number of Accounts: 40
Grand Totals:

Debit	Credit	Proof
.00	.00	.00
27,827.39	199.00-	27,628.39

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
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Report Criteria:

- Actual Amounts
 - All Accounts
 - Summarize Payroll Detail
 - Print Period Totals
 - Print Grand Totals
 - Include All Comments
 - Include Funds: 061-062
 - Page and Total by Fund
 - Include Balance Sheets: None
 - Include Revenues: None
 - All Segments Tested for Total Breaks
-