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**MINUTES**  
**COLUMBIA GORGE REGIONAL AIRPORT MEETING**  
December 21, 2018

**PRESIDING:** President Jim Wilcox

**BOARD PRESENT:** Jim Wilcox, Dave Sauter, David Griffith, Terry Trapp, and Tim Urness

**BOARD ABSENT:** Tim McGlothlin, and Norm Deo.

**STAFF PRESENT:** Airport Manager Chuck Covert, Secretary Cheyenne Henderson, Daren Lacock of TacAero and Dallesport Fire District, Matthew Klebes City of The Dalles

**PUBLIC:** Linda Rose and Roy Rose, and Russ Brown of The Dalles City Council

**CALL TO ORDER**

The meeting was called to order by Chairman Jim Wilcox at 7:06 am.

**ROLL CALL**

Roll call was conducted by Secretary Henderson.

**APPROVAL OF AGENDA**

It was moved by Dave Sauter and seconded by Terry Trapp to approve the agenda after corrections. The motion carried unanimously.

**APPROVAL OF MINUTES**

It was moved by Terry Trapp and seconded by Tim Urness to approve the November 30, 2018 Regular Board Meeting minutes. The motion carried unanimously.

## PUBLIC COMMENTS

There were no public comments.

## BOARD MEMBER REPORTS

No Board Member Reports at this time.

## DISCUSSION ITEMS

### A. Water District:

Chairman Jim Wilcox requested Darren Lacock as The Dallesport Fire District for a letter in regards to the use of fire hydrants.

Chuck Covert mentioned he will compose a letter to Dallesport Water District in hopes to receive lower water rates for the Airport.

Covert has continued work on transferring the Airport Industrial Park roads and Airport Way over to Klickitat County to turn them into public roads as they are currently private.

### B. Budget Report:

Chuck Covert reported he has been on top of collecting payments from tenants and other organizations using the Airport's facilities. The old maintenance now has a total of 7 aircraft renting spaces.

**Jim Wilcox requested the Budget Schedule for the fiscal year of 2019 be added as a Discussion Item on the next Airport Agenda.**

### C. Check Registry:

No comments on Check Register.

## ACTION ITEMS

### A. Hood Tech/ TacAero:

Jim Wilcox suggested adding allowing maintenance into Section 4. Use of The Premises of the Hood Tech/Tac Aero Lease to better convenience future tenants.

There was talk about Hood Tech/Tac Aero requesting to lease two full lots for development of the new T-Hangars, a first of right refusal will be constructed.

**Terry Trapp motioned to recommend execution of Ground Lease with Hood Tech/TacAero with corrections for finalization. David Griffith second. Vote carried unanimously.**

### B. Board Member Term Discussion:

Tim McGlothlin's term on the Airport Board will be coming to an end and Russ Brown of The Dalles City Council will take his position.

**Tim Urness motioned to reappoint Terry Trapp to retain his seat on the Airport Board Commission. Dave Sauter seconded. The vote carried unanimously.**

C. AGLA:

There was talk of an Alternate Grass Landing Area being developed on the Airport that would bring more air traffic and benefits. The cost to build would be minimal. Airport Manager Chuck Covert informed the board he has inspected the land and sees no issues with development.

**Jim Wilcox directed Covert to proceed with the application process for the AGLA with the FAA. David Griffith moved with Tim Urness second. Unanimous vote.**

**MANAGEMENT REPORT**

Chuck Covert reported the SEPA for the development for the AGLA and new T-Hangars has been submitted.

There was also a leak in the new Flex Space building that I being looked into.

**After the manager report:**

It was decided not to have an executive session. Linda and Roy Rose gave updates on the Golf Course Project.

**After the discussion the Board asked if Jim Wilcox, Dave Sauter, Chuck Covert, Russ Brown, and Julie Kruger or Matthew Klebes could meet with the Rose's for further discussion.**

**NEXT MEETING**

The next meeting will be January 18, 2019 at 7:00 am.

**ADJOURNMENTS**

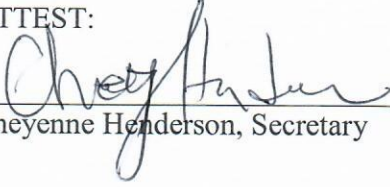
Having no further business, the meeting was adjourned at 8:34 am.

SIGNED:



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Jim Wilcox, President

ATTEST:



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Cheyenne Henderson, Secretary