

MINUTES SUBJECT TO
COMMISSION APPROVAL
AT ITS NEXT REGULAR
SESSION

WASCO COUNTY LIBRARY SERVICE DISTRICT

BOARD MEETING MINUTES

January 12, 2010

COMMISSION PRESENT: Mary Beechler, Lynn Cotter, Corliss Marsh, and Diana McElheran

COMMISSION ABSENT: CeeCee Anderson

STAFF PRESENT: District Librarian Sheila Dooley, Southern Wasco County Librarian Sarah Hennessey, and Dufur School/Community Librarian Louise Walkowiak.

GUESTS PRESENT: None

The meeting of the Wasco County Library Service District Board was called to order at 3:40 p.m. by Chairman Mary Beechler.

MINUTES

Sheila Dooley reported that a correction was needed on page 2, fourth paragraph, of the November 17, 2009 meeting minutes. The amount of the Klindt's Booksellers donation to the Friends of the Library was \$230, not \$250 as reported in the minutes. Corliss Marsh moved to adopt the minutes of the meeting as corrected. Lynn Cotter seconded the motion and it was approved unanimously.

LIBRARY DIRECTOR'S REPORT

The written report for The Dalles was presented for information. Budget requests will be discussed at the March Library Board meeting. The District will need the proposed budgets by the end of March.

There was a discussion of the Libraries of Eastern Oregon (LEO) book sale tentatively scheduled in Wasco County during Fort Dalles Days. Corliss Marsh volunteered to help with the sale.

Sheila Dooley will find out if Tutor.com has been promoted at the middle and high schools in addition to the grade schools.

Mary Beechler asked if Google could do a presentation on Internet safety in Maupin in addition to The Dalles.

Louise Walkowiak updated the Board on recent activities at the Dufur School/Community Library. The Board agreed that in addition to any grant funds received, participating libraries should contribute to the cost of having author Tedd Arnold present programs in the District.

Sarah Hennessey reported on the status of the substitute employees and recent programs at the Southern Wasco County Library.

DISCUSSION

A. Discussion Regarding Governance Goal Status

Sheila Dooley will attend the session on governance structure at the Public Library Association Conference in March. There was a discussion of the reserve fund for future technology needs. The Board members agreed that more than \$3,000 needed to be budgeted per year for this purpose.

The need to develop a plan for a more consolidated district was discussed.

B. Review of LSTA Project Status

Library service to the Juvenile Detention Center at NORCOR will be investigated. Additional opportunities for outreach service using the library van were suggested. Suzy Goolsby will attend the February Board meeting to continue the discussion

NEW BUSINESS

A. Vision/Master Plan Draft

There was a discussion of the library facilities goal, Part II (Work with City of Maupin to support efforts for new library facility planning and related fundraising). It was decided that the Board should request to be on a Maupin City Council agenda to learn what Maupin's plans are and to express the Board's support for the project. Board members Mary Beechler and Diana McElheran will represent the Board accompanied by Sarah Hennessey and Sheila Dooley.

Diana McElheran made a motion to move the sustainability goal (Ensure long-term sustainability of District services) from Tier II to Tier I. Lynn Cotter seconded the motion and it was approved unanimously.

Board members agreed that the Vision/Master Plan should be reviewed twice a year.

Corliss Marsh made a motion to adopt the Vision/Master Plan drafted on November 17, 2009 as amended. Diana McElheran seconded the motion and it was approved unanimously.

B. Fiscal Year 2010-2011 Budget Priorities

The revised budget priorities were reviewed. As an alternative to the digitalization of the local history collection, a website link to the Discovery Center's images will be established.

C. Proposed Five-Year Capital Improvement Plan

There was a review of the library's proposed CIP.

D. Third Intergovernmental Agreement For Library Services

There was a consensus with the Board was in agreement with the proposed changes for the intergovernmental agreement between the District and City of The Dalles as presented with one exception. The amount budgeted for library collection materials in the agreement (Section 4.4.3) should be at least 10% of the awarded funds or at least \$92,000 per year. The Board preferred the idea of using 10%.

It was agreed that Section 6.3 referred to the Unappropriated Ending Fund Balance for the Library, not the District.

REPORTS

A. Materials Expenditures Report

The report was presented for information.

B. Library District Financial Report

The report was presented for information.

C. Financial Report for The Dalles-Wasco County Library

The budget (excluding the contingency and unappropriated ending balance) was 47% expended as of 50% of the year.

ADJOURNMENT

At 5:20 p.m. the meeting was adjourned by Chairman Mary Beechler.

The next meeting is scheduled for Tuesday, February 9th at 4:00 p.m. at the Southern Wasco County Library.